



# Ilington Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Ilington, Newton Abbot, Devon, TQ13 9RT.  
Telephone No: 01364 661532 E Mail: clerk@ilingtonpc.org

**Tuesday 20<sup>th</sup> of May 2025**

**To: All members of the Parish Council.**

You are hereby summoned to attend The Annual General meeting of Ilington Parish Council to be held at Liverton Village Hall **on Tuesday 27<sup>th</sup> May 2024 at 7.30 p.m** for the purpose of transacting the business as set out below.

Mrs C Retallick. (Clerk to the Council)

## AGENDA

*Councillors are reminded that they must declare any prejudicial interests they may have in any item to be considered at this meeting, prior to the commencement of the meeting.*

- 1. Election of Chairman and declaration of acceptance of office of Chairman**
- 2. Election of Vice Chairman**
- 3. To accept apologies for absence.**
- 4. Declaration of interest in items on the agenda.**
- 5. Appointment of Committees and working parties: -**

Planning Committee	Finance and Standards Committee
Allotment Committee	Lengthsman (W/P)
Neighbourhood Plan (W/P)	
(a)Review the term of reference for committees.	
- 6. Appointment of Parish council representatives on outside bodies.**

Liverton Village Hall	Ilington Village Hall including Village Shop
IPFARA	Community Funding
TDC – Parishes meetings	Dartmoor Forum
School Liaison Officer/s	Snow Warden/s
Road Warden/s	Tree Officer/s
- 7. Review and Adoption of Governance documents and policies.**

Standing orders (2018 NALC)	Financial Regulations (2024)	Internal control statement.
Code of Conduct	Health & Safety Policy	Equal Opportunities Policy
Employee Expenses Policy	Disciplinary Policy	Bullying & Harassment Policy
Absence & sickness Policy	Grievance Policy	Review Fixed assets register.
FOI Publication Scheme	Grant making policy.	Vexatious Policy
- 8. Agree dates for the next 12 months**
- 9. To confirm the minutes of the last meeting on April 22<sup>nd</sup>, 2025, and minutes from Finance and Standards committee 13th May 2025.**
- 10. Public Forum**
  - Applicants with planning applications for consideration may also speak for up to 3minutes on behalf of their own application
  - During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
  - After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
- 11. To receive reports from District, County Councillors, DNPA Ranger, Lengthsman and Police.**
- 12. Clerk's report** - an update on matters arising from the last meeting for information only.

13. **Business Brought forward by the Chairman** – Information only
14. **Insurance** – Information and decision
15. **Finance and Standards Committee recommendations**
  - a) **Dedicated Councillor Emails** - decision
  - b) **Reviews to budget for Hall Hire, Subscriptions and Training budget, Investments** - Discussion
16. **Local Plan and Neighbourhood Plan** - Update
17. **To consider the planning applications received from Teignbridge District Council and Dartmoor National Park Authority.**
  - a) DNPA 0173/25 Certificate of lawfulness for an existing lean-to conservatory at Mill Brook, Liverton, Newton Abbot, TQ12 6HX  
Grant of Permission
    - DNPA 25/0030 Proposed 4nr Beech Trees – Dead wood removal Location: The Dougalry, Green Lane, Ilsington.
18. **End of Year Accounts and Annual Report**
  - a) Review the End of year accounts and approve for publication
  - b) Internal Audit report
  - c) Approve the Annual Governance Statement
  - d) Approve the Accounting statements
19. **To authorise payments** of cheques presented see Account's sheet.
20. **To received reports from councillors** - on outside bodies for information.

**To confirm the next meeting of Ilsington Parish Council on 24<sup>th</sup> June 2025 at 7.30 pm in the meeting room at Ilsington Village Hall & Ilsington Parish Council Planning Committee on Tuesday 10<sup>th</sup> June 2025 at 7.30pm at Ilsington Village Hall.**