



Ilsington Parish Council

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Ilsington Parish Council Annual Meeting,

Tuesday the 24th of May 2022

MINUTES OF THE MEETING

Present: Cllr R Steemson Cllr M Wills Cllr R Bainbridge
Cllr C Germon Cllr MJ Wills Cllr R Winsor
Cllr M Retallick

Also in attendance: Cllr A Patch TDC, Mrs Retallick (Clerk) and 0 members of public.

Councillors are reminded that they must declare any prejudicial interests they may have in any item to be considered at this meeting, prior to the commencement of the meeting.

Cllr Steemson welcomed everyone to the meeting.

22/213. To Election of Chairman and declaration of acceptance of office of Chairman

Cllr Wills proposed Cllr Reeve to continue as Chair and this was seconded by Cllr MJ Wills.

Cllr Reeve had confirmed via email that should she be proposed, she would be happy to stand again.

22/214. Election of Vice Chairman

Cllr Wills proposed Cllr Steemson, this was seconded by Cllr Winsor and Cllr Steemson accepted the position.

22/215. To accept apologies for absence.

Received from Cllrs Hember, Harcourt-Smith and Prior, Reeve, Cllr Gribble

22/216. Declaration of interest in items on the agenda.

None declared

22/217. Appointment of Committees: -

Planning Committee – all councillors except Cllr Harcourt- Smith

Finance and Standards Committee – Cllrs Reeve, Steemson, Wills, MJ Wills, Retallick and Winsor

Allotment Committee – Cllrs Reeve Steemson, Hember and Germon

Broad band Committee – Cllrs Harcourt Smith, Wills The clerk and 3 MOP

(a) Review the term of reference for committees. These were accepted and agreed.

22/218. Appointment of Parish council representatives on outside bodies.

Liverton Village Hall – Cllr Reeve Ilsington Village Hall including Village Shop Cllr J Prior

IPFARA - Cllr Harcourt Smith Community Funding - Cllr Harcourt- Smith

TALC - Cllr Winsor and Wills DALC - decided next month

Dartmoor Forum - Cllrs Bainbridge and Wills Tree Officer/s - Cllr MJ Wills

Snow Warden/s - Cllr Retallick and Mr Beasley School Liaison Officer/s- Cllr Harcourt

Smith for Ilsington PS and Cllr Steemson for Blackpool PS

22/219. Appointment of Trustees to: -

Ilsington United Charity – Cllr Retallick proposed re-election of Mr Wills and Mr Reed this was agreed

Jane Ford Educational Trust – Cllr Wills proposed re-election of Cllr Steemson and Mr E Williams this was agreed

22/220. Emails – to agree to receive all paperwork by email relating to the meetings and business of the council as per the Localism Act 2011 –

ACTION - All agreed

22/221. Review and Adoption of Governance documents and policies

Standing orders (2018 NALC) Financial Regulations Internal control statement.

Code of Conduct Health & Safety Policy Equal Opportunities Policy

Employee Expenses Policy Disciplinary Policy Bullying & Harassment Policy

Absence & sickness Policy Grievance Policy Review Fixed assets register

FOI Publication Scheme Grant making policy

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ACTION all agreed and adopted

22/222. Agree dated for the next 12 months

List circulated and all agreed

ACTION – dates approved

22/223. To receive reports from District, County Councillors, DNPA Ranger, Lengthsman and Police.

Cllr A Patch TDC report – Regarding the enforcement matter as discussed at the last meeting, Cllr Patch has discovered that Myrtle Lodge site has been put forward as a small-scale housing site.

Regarding the second enforcement issued at Little Liverton Business Park the PC has asked for investigation into work being carried out so far.

Minibus insurance for community use, Cllr Patch reminded the meeting of his locality fund which could help finance for insurance to allow the community to use the bus.

Liverton Village Hall – The committee are opening the hall for a Jubilee coffee morning on Saturday 4th June. The refreshments will be supplied by the village hall committee also it is hoped that other local organisations will come and join in.

Cllr Patch has joined South Devon Alliance

to allow him to join with other independent councillors which will enable him to join onto committees at TDC

Cllr Retallick asked about the sand pit site- the applications was withdrawn for the certificate of lawfulness, and another has not been submitted. The housing site has been included to be considered later.

Cllr Wills noted that there is no consistency with the planning decision and noted cases which have been treated seemingly unfairly. Cllr Patch suggested that residents need to contact TDC for issues and problems and complaint about planning decision which are seen to be unfair, the officers would be more likely to respond residents' communications.

Police Report from Paul Wilson (PCSO 30382) Chudleigh Police Office - In the period 1st of April 2022 to 20th April 2022 there were approximately 7 recorded crimes across the Parish area.

In the period 1st May 2022 to 20th May 2022 (18:00 when report compiled), there were 3 recorded crimes across the Parish area.

The offences are listed below

Assaults; 2	Criminal damage; 3
Harassment; 1	Public order offences; 1
Shop lifting; 1	Vehicle offences; 2

This relates to a 28.6% decrease in recorded crime, in the same period of 2021

Police responded to approx. **17** other incidents in the same period in this area a reduction of 29.2%

DNPA – the Park are working on Public Rights of Way and an initiative mile without stiles and putting in gates.

ACTION – copy emails regarding Enforcement to Cllr Patch

22/224. To confirm the minutes of the last meeting on April 26th, 2022

These were signed as a true record of that meeting

22/225. Clerk's report - an update on matters arising from the last meeting for information only.

- Insurance cheques has been raised for this evening to cover the long-term fee agreement with Zurich.
- Ilsington PC has received another CIL payment this year from TDC of £30.58
- Precept payment shas been received
- Internal Audit completed and annual return is being presented this evening ready to send for external audit in June.
- A38 road works for improvements to the barriers and drainage has been extended until 24th August 2022
- Ilsington Bowling Club is holding an open day on 3rd July form 10 till 3pm

- A38 Corridor walking and cycling review – Information event is at Bovey Trace Co-op Car Park on Tuesday 31st May. DNPA are working to identify how improvements could be made for walkers and cyclists along the A38 corridor of the Nation Park.
- TDC are making changes to the way Planning applications can be viewed on the website from Wednesday 25th May, the changes have been made to improve the way plans are viewed over the coming months the site will receive further upgrades which will allow you to set alerts on applications.

22/226. Business Brought forward by the Chairman

Cllr Steemson has made enquiries on ownership and management of Shapley Green in view of trees being planted there. TDC are not in favour to plant trees on this site and Cllr Steemson suggests asking to create a wildflower meadow. Cllr Germon asked would it be in boarders or all over. He will continue to investigate this idea.

ACTION report back next meeting

22/227. Haytor Telephone kiosk – Update from Cllr MJ Wills

The kiosk still has no door as it was damaged during a storm. It was agreed that the Haytor Vale community should find a purpose for it before any repairs would be carried out. Cllr MJ Wills has found a surround frame that would be part of the repairs for £280, a complete new door would be much more money.

Cllr Bainbridge reported that Ilsington village Hall committee would like the phone box if Haytor residents did not. Cllr MJ Wills confirmed that a defibrillator would go near the Rock and not in the kiosk.

Cllr Wills noted the box is worth £1000. It was agreed to ask the Haytor residents if they wish to retain it in the present location and give it a use, with a deadline for comments and decision in 1 months' time, then offer it to Ilsington VH with the understanding that they would make the arrangements to move it and pay for all those costs as well as the cost of the kiosk to the PC.

ACTION – Cllr MJ Wills to ask Haytor Residents if they wish to retain the telephone box and suggest a use.

22/228. Community Speed watch – information and brief discussion

Cllr Wills reported to the meeting that a resident from Liverton has joined a Speed watch group along with other residents. They will be out and about monitoring vehicle speeds in Liverton soon.

This was a matter which was raised at our Annual Parish Meeting, so this is great news for the community.

The sites which the group will use have been approved by the Police which ensures the safety of the members, data is downloaded immediately, there are usually 3 people in a team the information is sent directly to the Police. Any offenders then enter into a three-tier system, consisting of two letters advising the motorist of their offence if there is a third occasion the Police would then make a personal visit.

ACTION – The councils agreed that this should be advertised and invite more volunteers to join. The Council will write to the resident who formulated the group with thanks and support from this council.

22/229. Community Minibus – Lead by Cllr S Harcourt-Smith

No update on the minibus other than School do not seem as though they will help so I will have to do the background work and present that to them to try to bring on change.

ACTION – add to next agenda

22/230. Jubilee Celebrations/Events – update

Cllr Retallick reported that the approval certificate has now been received to allow the Beacon to be built and lit on June 2nd at Haytor Rock. The bonfire will require monitoring once it has been built and asked for volunteers from the council. Cllr Retallick had hoped the Chair of the council would light the Beacon but failing that asked if there were any suggestions from the council who else could. A neighbouring farmer will be present with a water bowser, the actual bonfire will be fenced off to protect the public.

A Risk Assessment has been written and submitted to DNPA

ACTION - Volunteers for the bonfire - Cllr MJ Wills 4pm, Cllr Bainbridge any time, Cllr Wills 6pm and Cllr Retallick from 8pm.

22/231. Grant Applications – Discussion and Decision

Details of booth applications for grants for Jubilee celebrations in Ilsington and Haytor Vale had been circulated before the meeting. Cllr Wills proposed the council should support both. This was agreed

ACTION – Approved

22/232. To consider the planning applications received from Teignbridge District. Council and Dartmoor National Park Authority.

a) DNPA 0156/22 Applicant Mr A Smith Proposed Single Storey rear extension at Rippon Tor, Road Past Rock Inn, Haytor. **No objection**

22/233. Update of Lengthsman contract – update from Cllr Steemson.

Cllr Steemson reported that the Lengthsman working group had met and reviewed the contract, it was noted that some tasks were already being covered by DCC Highways maintenance and these were removed. Ensuring the process for renewing the contract has caused delays so the new contract would not start until August. Until we are ready to move forward, we will be asking Highways to carry out any tasks that are needed in the meantime.

ACTION- Tender will be advertised soon, then bring back to meeting to decide for final decision.

22/234. End of Year Accounts and Annual Report

- a) Review the End of year accounts and approve for publication - circulated to all councillors
- b) Internal Audit report – circulated to all councillors
- c) Approve the Annual Governance Statement - Cllr Steemson read out each section for response.
- d) Approve the Accounting statements

ACTION – the AGAR was completed in the above order approved and signed

22/235. To authorise payments of cheques presented see Account's sheet.

1	C Retallick	821.60
2	Ilsington village Hall rental	44.00
3	Zurich Insurance	753.09
4	Lee Accounting for YE 2021	216.00
5	Jubilee Grant	500.00
6	Jubilee grant for Haytor Vale	300.00
7	HP Instant Ink	9.99
DD	BT - April	54.36
		<hr/>
		2699.04

Bank Reconciliation as at 1st April 2022

Summary

Opening Balance	55526.85	Payment	5921.87
Receipts	<u>23491.30</u>	Closing Balance	<u>73096.28</u>
	<u>79018.15</u>		<u>79018.15</u>

ACTION - All payments were authorised.

22/236. To received reports from councillors - on outside bodies for information.

Cllr Priors reports from IVH - AGM is on 16th May.

Awarded National Lottery grant of £10k for new washroom facilities.

New Booking Clerk is Nichol Bush.

Cllr Wills, Hember and the clerks attended the Land Opposite Chapel Lane Appeal today the hearing took all day, and it is unsure of what the outcome will be.

Cllr Bainbridge noticed that the Finger post at Willis Cross finger post has been spray painted.

To confirm the next meeting of Ilsington Parish Council on 28th June 2022 at 7.30 pm in the meeting room at Ilsington Village Hall & Ilsington Parish Council Planning Committee on Tuesday 14th June 2022 at 7.30pm at Ilsington Village Hall.

Meeting finished at 21.08 pm

Ilsington Parish Council (Full Council meeting)