



Ilsington Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Ilsington, Newton Abbot, Devon, TQ13 9RT.

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Ilsington Parish Council Annual Meeting,

Tuesday the 23rd of May 2023

MINUTES OF THE MEETING

Present: Cllr C Reeve Cllr R Steemson Cllr M Wills
Cllr R Bainbridge Cllr MJ Wills Cllr M Retallick Cllr R Winsor

Also in attendance: Mrs Retallick (Clerk) and 4 members of public.

Councillors are reminded that they must declare any prejudicial interests they may have in any item to be considered at this meeting, prior to the commencement of the meeting.

23/057 Election of Chairman and declaration of acceptance of office of Chairman

Cllr Reeve nominated Cllr M Wills, Cllr M Wills in nomination Cllr Reeve and Cllr Winsor seconded that nomination.

Cllr Reeve was elected.

23/058 Election of Vice Chairman

Cllr Steemson nominated Cllr M Wills and this was seconded. Cllr M Wills was happy to accept the post.

23/059 Co-option of new councillors and declaration of acceptance of Office

Nominations have been received for Mr Bryan Turner and Mrs Collette Germon; Mr B Turner had given his consent to be nominated as a parish councillor.

ACTION - Both nominations were accepted and Mrs C Germon signed the declaration.

23/060 To accept apologies for absence.

Received from Cllrs Prior, Gribble, B Turner

23/061 Declaration of interest in items on the agenda.

None declared.

23/062 Appointment of Committees: -

- a. Planning Committee – All on the committee
- b. Finance and Standards Committee – Cllrs C Reeve, M Wills, B Turner, MJ Wills and M Retallick
- c. Allotment Committee – Cllrs C Reeve, R Steemson and C Germon.
(a)Review the term of reference for committees. – these were accepted for all committees.

23/063 Appointment of Parish council representatives on outside bodies.

Liverton Village Hall - Cllr Reeve Ilsington Village Hall including Village Shop - Cllr J Prior

IPFARA – Cllr M Wills

Community Funding - Cllr C Germon

TALC – Cllr R Winsor

DALC - The clerk

Dartmoor Forum – Cllrs Bainbridge and M Wills

School Liaison Officer/s - Cllr J Prior for both schools

Snow Warden/s- Cllr MJ Wills and M Retallick Tree Officer/s – Cllr MJ Wills

Dartmoor National Park member - Cllr Retallick proposed Mr Jeffery and Mr P Smerdon, Cllr

M Wills seconded the proposal with all in agreement.

23/064 Dispensation to councillors

Clerk circulated the letter to cover the councillors for their term of office.

23/065 Emails – to agree to receive all paperwork by email relating to the meetings and business of the council as per the Localism Act 2011

ACTION - All agreed and approved.

23/066 Review and Adoption of Governance documents and policies

Standing orders (2018 NALC)	Financial Regulations	Internal control statement.
Code of Conduct	Health & Safety Policy	Equal Opportunities Policy
Employee Expenses Policy	Disciplinary Policy	Bullying & Harassment Policy
Absence & sickness Policy	Grievance Policy	Review Fixed assets register.
FOI Publication Scheme	Grant making policy.	

ACTION – Cllr Steemson had reviewed these and proposed to accept these as they are. Ilington PC will wait until NALC makes any changes to the model document.

ACTION - All in agreement.

23/067 Agreed dated for the next 12 months.

ACTION - Approved and agreed.

23/068 To confirm the minutes of the last meeting on April 25th, 2023.

Typing error corrected and Cllr Steemson enquired if Cllr Gribble had made the enquiries referred to in the minutes. The minutes were then signed as a true record of that meeting.

23/069 To receive reports from District, County Councillors, DNPA Ranger, Lengthsman and Police.

DNPA – Large survey of rights of way undertaking and there are lists being created and they are working through the list. Although there are less rangers, they are spreading the load efficiently. Bill Allen is our ranger, and he will send us a report when necessary.

Cllr R Steemson District council – has been on training over last 2 weeks attended the first meeting the new chairman is Cllr Chris Clarence an Independent Councillor and the Vice Chair is Cllr David Cox. The leader of the council is Cllr Martin Wrigley Liberal Democratic from Dawlish. Vice Chair Cllr Richard Keeley from Chudleigh. Main topic at the District Council is to involve and inform the community with more involvement with the parish councils.

Seat allocation for various groups is still being determined. There are 20 new councillors, the next meeting 25th July.

Cllr Retallick asked is there an electronic voting system? Yes, but not working correctly. Cllr Steemson also noted that Devon County Council is offering funding for business – the link will be provided so the clerk can advertise. It was enquired if the locality funding will still be available, and Cllr Steemson confirmed it will be eventually.

23/070 Clerk's report - an update on matters arising from the last meeting for information only.

- New affordable homes are available in Widecombe, and we have been notified that they may become available to Ilington parishioners IF there are not enough applicants from Widecombe parish.
- Due to my wage increase I have been auto enrolled into a pension scheme which I will review before the next payroll date.
- Thank you card from Twiglets for grant money.
- Internal Audit completed with no actions required and presented to you this evening.

23/071 Business Brought forward by the Chairman – 20 MPH Speeding restrictions Report – the report was circulated prior to the meeting giving the details of how schemes were scored. This will be made available to Ilington village hall chairman for information only.

23/072 Play area quote – decision on quote received.

Councillors met and visited the play areas, they concluded that – the handles on the springy thing, spring in gate, the missing or broken fence slats need repairing or replacing. The fencing could be repaired by a local contractor, but the other items would need to be repaired by a play equipment company.

The quote was discussed again, and it was suggested to remove the fencing from the quote. *(SO suspended)* for an **Open Forum**

Cllr Wills reported that he has had success with the white lining after he contacted Mel Stride and the lines in Liverton have now been repainted.

The roads into Newton Abbot have lots of potholes in Newton Abbot. The Chair noted that anyone can report potholes on the DCC website.

Mobile speed cameras have been on the local road, Cllrs Steemson and Wills noted that since the Council purchased the speed monitors and the Community Speed watch group have been

created with volunteers from Liverton, the police are being more supportive, there are now approx. 260 Speed Watch groups in Devon. Cllr Steemson explained that due to several fatality's recently the police are actively monitoring speeding vehicles.

(SO resumed)

23/073 To consider the planning applications received from Teignbridge District.

Council and Dartmoor National Park Authority.

- a) TDC 23/00667/NPA Hillside South Knighton Devon TQ12 6NR Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GPDO change of use of two agricultural buildings to two dwellings. **No objection**

Grant of Permission

- DNPA 0132/23 To establish the Lawful Development of Woodland Storage Building, Lemon Cottage, Bagtor Mill, Ilsington, Newton Abbot, Devon, TQ13 9RT

Applications withdrawn.

- 22/01786/CLDE The Yard, Myrtle Lodge, Liverton Certificate of lawfulness for the existing use of the land for the parking and storage of vehicles, plant, and machinery

ACTION - Contact TDC Enforcement and find out why this has been withdrawn again and raise concern that the activity is still being carried out there. Also confirm the explanation of the request given the activity being carried out on site.

Applications Refused

- 22/01930/HOU Little Hartford, Road from Hartford Farm To Halford Cottages Rear single storey extension

23/074 End of Year Accounts and Annual Report

- a) Review the End of year accounts and approve for publication
 b) Internal Audit report - no action required
 c) Approve the Annual Governance Statement - All approved and agreed
 d) Approve the Accounting statements - Approved and agreed

23/075 To authorise payments of cheques presented see Account's sheet.

1	C Retallick for April	938.40
2	HMRC	34.00
2	J Prior Printer Ink	28.49
	Dartmoor PC - Computer	
3	maintenance	190.00
4	Vision ICT email hosting	21.60
5	Ilsington Village Hall rental	27.00
6	Richard Ray - Cleaning bus shelter	12.00
7	HP Instant Ink	9.99
8	Viking Direct - stationery	274.68
9	Lee Accounting - Internal Audit	216.00
10	C Retallick working from home	500.00
11	Insurance	921.41
DD	BT - May	61.74
		<hr/>
		3235.31

Bank Reconciliation as at 28th April 2023

Summary

Opening Balance	60465.86	Payment	2919.54
		Closing	
Receipts	<u>32699.28</u>	Balance	<u>90245.60</u>
	<u>93165.14</u>		<u>93165.14</u>

ACTION - Payments and bank reconciliation approved.

23/076 To received reports from councillors - on outside bodies for information.

Cllr Retallick reported that the Haytor and Bagtor Commoners have had an in-depth ecology survey and found stone age arrow tips.

Cllr Germon – asked if the council can purchase recycled paper in future.

Cllr Winsor – Car has failed MOT because of hitting a pothole so he is informing DCC of the faults.

Cllr MJ Wills reported the defibrillators and cabinets are on order.

Cllr Reeve – reported that at Liverton Village Hall quiz night on Saturday had 50 people attend it was very successful evening. She also noted that the defibrillator in the bus shelter in Liverton will be out of guarantee and the committee are concerned who will take over management of it?

The clerk confirmed that some books from the Liverton kiosk will be accepted by Torquay Girls Grammar.

Cllr Retallick noted a vote of thanks to the chair over the last 12months, she thanked everyone for their support.

To confirm the next meeting of Ilsington Parish Council on 27th June 2023 at 7.30 pm in the meeting room at Ilsington Village Hall & Ilsington Parish Council Planning Committee on Tuesday 13th June 2022 at 7.30pm at Ilsington Village Hall.

Meeting finished at 20.58 pm

Signed Date