



Ilsington Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Ilsington, Newton Abbot, Devon, TQ13 9RT.
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Ilsington Parish Council Meeting,

Tuesday the 26th of May 2026

MINUTES OF THE MEETING

Present: Cllr C Reeve Cllr M Wills Cllr C Germon Cllr M Retallick
 Cllr M Freeman Cllr S Codner Cllr B Turner

Also in attendance: Cllr S Morgan, and 4 members of public.

Councillors are reminded that they must declare any prejudicial interests they may have in any item to be considered at this meeting, prior to the commencement of the meeting.

Cllr Reeve welcomed everyone to the meeting.

26/071. Election of Chairman and declaration of acceptance of office of Chairman

Nominations received from M Wills and Seconded by M Freeman she accepted and signed the declaration of acceptance of office

26/072. Election of Vice Chairman

Nominations received for Cllr M Wills to stand as vice chair from Cllr Germon and seconded by Cllr Reeve. Cllr Wills accepted this office.

26/073. To accept apologies for absence.

Received from Cllrs Bainbridge, Harcourt Smith, Steemson and MJ Wills

26/074. Declaration of interest in items on the agenda.

None received

26/075. Appointment of Committees and working parties: -

Planning Committee all councillors with the exception of Cllrs Steemson and Harcourt-Smith.

Finance and Standards Committee – Cllrs Reeve, Retallick, Freeman M Wills and MJ Wills

Allotment Committee - Cllrs Reeve, Germon and Steemson

Lengthsman (W/P) – Clerk and Cllrs Steemson, MJ Wills and Codner.

Neighbourhood Plan (W/P) – Cllr B Turner, Germon and clerk

(a)Review the term of reference for committees.

ACTION: All approved

26/076. Appointment of Parish council representatives on outside bodies.

Liverton Village Hall – Cllr Reeve Community Funding - Cllr Germon

Ilsington Village Hall including Village Shop - Cllrs Wills and Reeve IPFARA – Cllr Wills

TDC – Parishes meetings – Cllr Freeman Dartmoor Forum – Cllrs Wills and Retallick

School Liaison Officer/s - Snow Warden/s – Cllrs MJ Wills & Mike Besley

Road Warden/s – Cllr Codner and MJ Wills Tree Officer/s - Cllr MJ Wills

Trustee for Ilsington United Charities - Mr Rob Wills and Mr Peter Read were nominated and approved after being proposed by Cllr Retallick seconded by Cllr Wills.

Trustee for Jane Ford Trust – Mr Ed Williams and Mr Rob Steemson were nominated and approved after being proposed by Cllr Wills seconded by Cllr Freemans.

26/077. Review and Adoption of Governance documents and policies.

Standing orders (2025 NALC) Financial Regulations (2024) Internal control statement.

Code of Conduct Health & Safety Policy Equal Opportunities Policy

Employee Expenses Policy Disciplinary Policy Bullying & Harassment

Absence & sickness Policy Grievance Policy Fixed assets register

FOI Publication Scheme Grant making policy Vexatious Policy

IT Policy

Ilsington Parish Council (Full Council meeting)

ACTION: Approved and agreed

26/078. Agree dates for the next 12 months

Full Council Meetings – 23rd June, 21st July, 22nd September, 27th October, 24th November - 2027- 26th January, 23rd February, 23rd March, 27th April, 25th May

Planning Committee – 9th June, 14th July, 11th August, 8th September, 13th October, 10th November, 8th December -2027- 12th January, 9th February, 9th March, 13th April, 11th May,

Finance and Standards Committee – 10th November, 11th May 2027

Annual Parish Meeting 13th April 2027

ACTION: All approved

26/079. To confirm the minutes of the last meeting on April 28th, 2026, and minutes from Finance and Standards committee 12th May 2026.

Signed as a true record of those meetings

26/080. Public Forum

- Applicants with planning applications for consideration may also speak for up to 3minutes on behalf of their own application
- During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
- After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

A representative from the Rora House Defibrillator Fund thanked the Parish Council for its previous grant support. The defibrillator pads were replaced two years ago and have recently been renewed again. An application was submitted for replacement pads, and councillors asked questions regarding the condition and lifespan of the batteries.

Representatives of the Ilsington Summer Show Committee spoke about the importance of the Show to the local community and emphasised the committee's commitment to ensuring the event continues for another 100 years.

Cllr Wills raised the issue of the slip road at Little Liverton Bus Park and asked how proposals could be progressed.

Cllr Turner reported concerns regarding poorly painted white lines and missing cat's eyes. Both matters have been reported to the Highways Officer, but no action has been taken.

Cllr Freeman highlighted the poor condition of road surfaces in Liverton.

Cllr Wills enquired to Cllr Morgan is there is planned increase of areas eligible for 20mph zones. Cllr Morgan advised that Devon County Council is trialling a programme of repairing defects within specific areas before using this approach more widely across the county.

Cllr Turner noted that the previously refused planning application at Halford for a dog walking area appears to be operating, and he also noted a new dog walking area at the Welcome Stranger.

Cllr Retallick spoke about rural crime and advised that he has contact with a Rural Crime Officer who would be willing to attend a future meeting.

26/081 To Receive Reports from District and County Councillors, DNPA Ranger, Lengthsman and Police

Devon County Council – Cllr Morgan - Received correspondence from residents in Ilsington regarding bad road surfaces within Ilsington and how it is affecting visually impaired pedestrians, they have asked for possible improvements. Cllr Morgan wonders if the Road Warden Scheme may be able to assist.

Responding to questions regarding the Newton Abbot bypass project, Cllr Morgan advised that some sections of the road would be opening shortly while others remain closed. She now understood why full closures had been necessary to complete works on time and within budget.

Parish councillors were encouraged to visit the A382 project site. Information is available on the Devon County Council website.

Cameras have been installed to identify motorists committing offences. Concerns were raised that drivers are once again ignoring signs intended to prevent the use of rat runs. The council reported to Cllr Morgan that the current set up for diversion of traffic is still not working with motorists using the small green lanes through Ingsdon, South Knighton and

Ilsington Parish Council (Full Council meeting)

Bickington. Cllr Morgan asked if there is any evidence of this breach it should be forwarded to Devon County Council.

In response to a question from Cllr Retallick regarding improvements between Forches Cross and Seale Hayne, Cllr Morgan advised there was no update and the matters are linked to planning applications.

Cllr Turner left the meeting.

Lengths man's Report

A fallen tree near the Welcome Stranger had been cut up and removed after leaning across the footpath.

Previously reported blocked drains remain obstructed.

The boundary marker near the Bickington boundary is now almost completely obscured by vegetation. The Lengthsman requested instructions on whether to clear the vegetation during the September visit, which would be charged at the agreed hourly rate.

Teignbridge District Council – Cllr Steemson

Working with Stuart Rogers (Ashburton) to secure funding from a protected Community Infrastructure Levy (CIL) fund of £200,000 per year over four years, aimed at rural parishes that have limited opportunities to access CIL funding. Applications must be submitted by 5 September 2026 and may require match funding.

A further funding pot of £1 million over two years is being developed, primarily for play areas. Subject to approval at the July Full Council meeting, there may be opportunities for the Liverton play area project to be combined with similar schemes in Widecombe and Ashburton to obtain competitive quotations.

Cllr Steemson has been reappointed as Chair of Teignbridge District Council for a further year and will continue to seek additional funding opportunities for rural parishes.

Cllr Morgan left the meeting.

26/082 Clerk's Report

- Posters advertising the Ilsington Village Hall AGM on 11 June 2026 have been displayed.
- Councillors were reminded to complete and return the new Register of Interests forms.
- The new notice board has been delivered.
- The annual accounts have been returned from Internal Audit with no matters requiring action.
- To comply with the new Assertion 10 requirements, a data handover procedure for future changes of Clerk has been drafted and will be presented to the next Finance and Standards Committee meeting.
- Will attend the next Local Leaders Meeting on 3rd June.
- Allotment letters have been issued and new padlocks fitted.

26/083 Business Brought Forward by the Chairman

None.

26/084 Future Industrial Permit to Handle Pesticide Waste

Standing Orders were suspended.

Cllr Reeve explained that a meeting had taken place with Andrew Rothery of Green Futures Devon and local Wildlife Wardens regarding a proposed project to collect and dispose of domestic pesticide waste.

It was confirmed that the project relates only to domestic chemicals and not commercial pesticides.

No financial support is being requested from the Parish Council at this stage; support in principle is sought.

Cllr Freeman expressed support for the project.

A local resident has agreed to provide a storage area.

Cllr Morgan has agreed to assist with funding.

Funding is still required for collection and disposal, although organisers are confident this can be secured.

The likely project start date is Spring 2027 (March/April), allowing sufficient time for arrangements to be put in place.

Cllr Reeve proposed that the Parish Council support the project. This was unanimously agreed.

Ilsington Parish Council (Full Council meeting)

Action: Parish Council support approved. Organisers to visit the proposed storage site and report back. Permission was granted to advertise the initiative in the parish magazine.

Standing Orders resumed.

26/085 Grant Applications

Rora House Defibrillator Fund

Councillors asked about registration of the defibrillator on The Circuit and the availability of training. It was noted that only adult pads are currently available.

Resolved: Grant approved.

Ilington Summer Show

Councillors were advised that the Show will take place on Saturday 18 July 2026.

Discussion included:

Whether the committee donates to charitable causes.

The need to maintain reserves to ensure the event remains viable in poor years.

Confirmation that charity stands are not charged to attend.

The committee's view that the Summer Show is a community event for Ilington and the surrounding area.

A suggestion that Liverton Allotments could be involved.

Attendance is typically around 1,000 visitors.

Resolved: Grant of £1,000 approved by majority vote.

The Council agreed it would not comment on how the Summer Show Committee chooses to manage the event.

26/086 Insurance Renewal

The Clerk reported that the long-term agreement with Zurich had expired.

Renewal quotations received:

Zurich: £1,496.95

Clear Councils: £1,481.58 annually or £1,440.90 under a three-year agreement

NFU Mutual: approximately £1,600

Resolved: To accept the three-year long-term agreement with Clear Councils.

26/087 Finance and Standards Committee Recommendations

a) Banking Arrangements - It was recommended that:

The Lloyds current account be closed and all funds transferred to Unity Trust Bank.

The Lloyds deposit account be closed and transferred to Unity Trust Bank.

£30,000 be transferred to CCLA.

Resolved: Approved.

b) Councillor Training –

ACTION: Deferred to the next meeting.

26/088 Ongoing Projects

Play Areas – Members attended Ley Crescent regarding new equipment and a general site clean-up.

Notice Board Repair/Replacement – New notice board received. Cllr Freeman will contact the contractor with works expected to commence next month.

Potholes – No further update.

Allotments – Letters have been issued.

26/089 Neighbourhood Plan Update

No further information available.

26/090 Planning Applications

The following application had been approved:

26/00521/TPO – 61 Summerhill Road, Liverton. Ground works and associated fibrous root pruning of three oak trees (T3, T6 and T7) to facilitate installation of a root barrier 27 metres long and 4 metres deep.

26/091 End of Year Accounts and Annual Report

The Council:

a) Reviewed and approved the End of Year Accounts for publication.

b) Received the Internal Audit Report.

- c) Approved the Annual Governance Statement.
d) Approved the Accounting Statements.

ACTION: Councillors Approved the documents above

26/092 Payments for Approval

1	C Retaillick - May	1078.43	BACS
2	HMRC	127.30	Cheq
3	HP Instant Ink	13.49	BACS
4	Zoom Subscription	155.88	BACS
5	Padlocks for Allotment gates	46.65	BACS
6	Lee Accounting (SW)	210.00	BACS
7	Insurance	1440.90	Cheq
8	G Partridge - Inv No 663	782.50	BACS
9	Grant defib - Rora	200.00	
10	Grant - Summer Show	1000.00	
BC	Lloyds -May	9.25	
DD	BT - April	75.85	
		<hr/>	
		3699.35	

Bank Reconciliation Summary

Opening Balance	90665.00	Payment	6637.76
Receipts	<u>31061.98</u>	Closing Balance	<u>115089.22</u>
	<u>121726.98</u>		<u>121726.98</u>

UNITY - Current Acc balance as per statement 5/5/26 23,192.31
LLOYDS - Current Acc balance as per bank statement 21/4/26 22,675.67

a) Additional Grass Cutting

A proposal to increase grass cutting at Little Meadow from nine cuts to twelve cuts during the current year was considered.

Resolved: Approved.

26/093 Reports from Councillors on Outside Bodies

Cllr Germon raised the possibility of preparing an Emergency Plan for the parish covering events such as power outages, gas interruptions and other emergencies.

Cllr Freeman suggested that model plans may be available from Teignbridge District Council and Devon County Council.

Action: Item to be placed on the next agenda and neighbouring parish councils to be contacted for examples of emergency plans.

Members also noted the Nature Recovery Scheme between Haytor and Bagtor Commons leading to limited future public accessibility.

PART II

Exclusion of the Press and Public: To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972."

Defibrillator at Ilsington Village Hall.

The Council supported the view that responsibility for management and maintenance of the defibrillator rests with the Village Hall Committee

To confirm the next meeting of Ilsington Parish Council on 23rd June 2026 at 7.30 pm in the meeting room at Ilsington Village Hall & Ilsington Parish Council Planning Committee on Tuesday 9th June 2026 at 7.30pm at Ilsington Village Hall.

Meeting finished at 21.50pm

Sign..... Date

Ilsington Parish Council (Full Council meeting)