Ilsington Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Ilsington, Newton Abbot, Devon, TQ13 9RT.
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Ilsington Parish Council Meeting,

Tuesday the 28th of July 2026

MINUTES OF THE MEETING

Present: Cllr C Reeve, Cllr M Wills, Cllr C Germon, Cllr M Retallick, Cllr M Freeman, Cllr S Codner, Cllr R Steemson, Cllr MJ Wills, Cllr R Bainbridge

Also in attendance: 0 members of public.

Councillors are reminded that they must declare any prejudicial interests they may have in any item to be considered at this meeting, prior to the commencement of the meeting.

Cllr Reeve welcomed everyone to the meeting.

26/111. To accept apologies for absence.

Received from Cllrs Harcourt-Smith, Turner and DCC Cllr Morgan

26/112. Declaration of interest in items on the agenda.

None declared

26/113. PUBLIC FORUM & MEMBERS COMMENTS – (limited to 10 minutes)

(Applicants with planning applications for consideration may also speak for up to 3minutes on behalf of their own application)

Councillors discussed the recent community event, noting that it had been well attended with approximately 50 residents present. Positive feedback was received regarding the refreshments and overall organisation of the event.

The Summer Show was also discussed. Members agreed that the event had been successful and considered whether there may be opportunities for the Parish Council to have a greater involvement in future years, particularly through activities aimed at children and community engagement.

A councillor raised concerns regarding correspondence relating to Liverton Business Park. It was agreed that this matter would be considered later on the agenda.

A councillor reported on attendance at a recent Spatial Development Strategy meeting.

Members were advised that the emerging strategy remains at an early stage and that significant uncertainty remains regarding the future geography and governance arrangements arising from local government reorganisation.

Key points noted included: The Spatial Development Strategy is required to be submitted by February 2027.

The strategy will sit alongside, rather than replace, Local Plans and Neighbourhood Plans.

Concerns were raised that increased pressure for housing growth may reduce the influence of Neighbourhood Plans.

There remains a lack of clarity regarding how town and parish councils will be consulted and engaged in the process.

Members also noted information regarding proposed changes to planning enforcement and neighbourhood services, including a more integrated approach to environmental enforcement, fly tipping, parking and related issues.

Councillors reported on attendance at a Dartmoor National Park forum regarding the preparation of the next Management Plan.

Key discussion points included: Opportunities for greater engagement between Dartmoor National Park Authority and parish councils.

The importance of providing clear reasons when planning applications are refused.

Concerns that consultation periods may be insufficient during the summer holiday period.

The possibility of requesting an extension to consultation deadlines where appropriate.
The Clerk confirmed that consultation information had been circulated to members and that responses are required by 29 August 2026.

26/114. To receive reports from District, County Councillors, DNPA Ranger, Lengths man, wildlife Warden and Police.

TDC Cllr R Steemson – The District Councillor provided an update on local government reorganisation and the proposed structure of future unitary authorities within Devon.
Members noted: Teignbridge is expected to be divided between three new authorities.
Elections for a shadow authority are anticipated in May 2027.
Existing council projects and agreed investment programmes are continuing.
Future ward sizes are expected to increase significantly, potentially representing between 5,000 and 6,000 electors per councillor.
A discussion followed regarding the future role of combined authorities, mayoral governance arrangements and the interaction with existing police, fire and health service boundaries.
Highways
Members discussed forthcoming roadworks and closures associated with the A382 improvement scheme. Concerns were raised regarding traffic management arrangements and the likely impact on local residents and businesses.
An update was also received regarding fly tipping incidents. Members noted that enforcement action was progressing in relation to a recent case.
Police report from PCSO P Wilson - In the period 1st June 2026 to 23rd July 2026 there were approximately 9 recorded offences across the Parish area.
The offences are shown below.

Assaults; 1 Burglary:1 Criminal damage;2 Harassment; 1
Murder; 1 Sexual offence (non-assault) 1 Theft; 2

There were approximately 49 other incidents reported to the Police in this period, these include road traffic incidents and road obstructions, concerns for welfare, and anti-social behaviour.
We have obviously been involved in the Haytor Vale cordons and road closures, and we are aware of the disruption these have caused to both the residents of Haytor Vale (who have been incredibly supportive), as well as those who would normally access the road networks.
This disruption was necessary to allow the investigators to proceed with minimal interruptions to carry out a thorough investigation into the tragic death of Ann Widdecombe.
We would like to thank everyone for their cooperation and support.

26/115. To confirm the minutes of the last meeting 23rd June 2026.

The minutes of the meeting were approved as a true and accurate record and signed.

26/116. Business Brought forward by the Chairman.

The Chair referred to correspondence received from the General Manager of Liverton Business Park regarding highway safety and access arrangements.
Members expressed concern that:
Highway safety issues remain unresolved.
Existing parking and pedestrian safety concerns near the school continue.
The proposed development on the opposite side of the road may significantly alter traffic movements.
Ongoing diversion routes associated with the A382 works further complicates the situation.

ACTION: It was agreed that the Clerk would draft a response reflecting the concerns raised, including:
The need for reduced vehicle speeds.
Consideration of the cumulative impact of existing and proposed developments.
The continuing impact of diversion routes and highway works.

26/117. Clerk's report - an update on matters arising from the last meeting for information only.

- A letter of thanks had been received from the Summer Show Committee.

- Information regarding heating oil support grants had been received and publicity material distributed.
- Concerns had been raised by residents regarding road closures and associated diversion routes at Chudleigh Knighton/Chipley.
- Data had now been successfully downloaded from the Community Speed Camera equipment and would be reviewed for future use.

26/118. Community Speed Watch – discussion

The Chair reported that several residents had expressed an interest in re-establishing a Community Speed Watch scheme.

Actions agreed:

The Clerk to contact the previous co-ordinator regarding the location of equipment and current scheme status. Interested volunteers to be contacted regarding training opportunities.

26/119. Community Right to bid – Carpenters Arms, Ilsington

Members considered whether to re-nominate the Carpenters Arms as an Asset of Community Value.

It was noted that:

The property had previously been listed but the designation had expired after five years.

Re-listing would provide the community with an opportunity to consider future options should the property be offered for sale.

Resolved: That the Clerk submit a nomination to Teignbridge District Council for the Carpenters Arms and the Star at Liverton to be listed as an Asset of Community Value.

26/120. Asset transfer – Shapely Way, Liverton – update

The Clerk reported on discussions with Teignbridge District Council regarding the possible transfer of open space at Shapley Way.

Members noted:

The land comprises an area of open grassland with mature trees and hedges.

Teignbridge's target date for completion of transfers is March 2027.

Any transferred land would become the responsibility of the Parish Council, including maintenance and public liability insurance.

Resolved: To continue discussions with Teignbridge District Council and seek further information regarding the transfer process and associated liabilities.

26/121. Ongoing parish project – a. Play areas – The Clerk reported:

Cleaning works remain outstanding.

Rhino Play has been contacted regarding concerns over the quality of wet-pour repairs.

Quotations have been received for new play panels.

Further grant funding opportunities may become available through future phases of Teignbridge funding programmes.

It was agreed that:

The cleaning works should be completed as soon as possible.

Rhino Play should be pursued regarding the defective repair works.

A decision on additional play equipment should be deferred pending further information on funding opportunities. Cllr Reeve, Steemson and clerk to look at Lottery funding

b. Notice Board repair/replacement – Update and decision re Ilsington village board ground too hard to move to the village hall so suggested putting it back to the original site. Discussed again at the location and the way to get posts into the ground Cllr Merv will speak to mark parsons and liaise with mike freeman. Thanks to Rob for all the work.

c. Potholes – update still planning Cllrs Mark and Merv to go out one evening during the summer break.

d. Memorial Project – *SO suspended* to receive an update on the War Memorial Project from Mr Ivan Court.

A significant amount of work and research had been undertaken since the last meeting. The project team has now reached a stage where the initial research phase is largely complete, and recommendations have been identified for additional names to be considered for inclusion on the parish war memorials.

It was noted that before any decisions are made, a formal public consultation will be required to ensure transparency and allow residents and interested parties to provide comments and additional information.

The best practice would be to undertake a **90-day consultation period**, potentially commencing in mid-September and running through to mid-December. This would encompass the Remembrance period and provide sufficient opportunity for public engagement.

The consultation could be promoted through:

- The Parish Magazine;
- Parish noticeboards;
- The Parish Council website;
- Social media channels;
- Local press and newspapers;
- Church communications.

Members discussed the need to engage with key stakeholders before commencing consultation, including:

- The Vicar and Church authorities;
- The Parochial Church Council (PCC);
- The Football Club regarding the memorial located on the football field;
- Other relevant local organisations.

Mr Court advised that alterations to the church memorial would require approval through the Church of England Faculty process. Further information is being sought regarding the requirements, timescales and supporting documentation needed for a Faculty application. It was suggested that the Faculty application could be progressed alongside the consultation period.

Discussion took place regarding ownership of the memorial located at the football ground. Members noted that the memorial is included on the Parish Council's asset register, although clarification of ownership arrangements may still be required.

Members considered how best to publicise the consultation and ensure that former residents and descendants of those named on the memorials are given the opportunity to contribute. Suggestions included local newspapers, social media and wider publicity beyond the parish boundary where appropriate.

Several minor typographical errors were identified within the draft consultation document and will be corrected before publication.

Members emphasised that the project should take the necessary time to ensure the historical research is accurate and that all appropriate permissions are secured before proceeding. The consultation may also identify additional names or information requiring further investigation.

It was agreed that:

- Further discussions will take place with the Church, PCC and Football Club during the summer period.
- Additional research will be undertaken regarding consultation requirements and publicity.
- The draft consultation document will be reviewed and refined.
- An updated report and revised consultation document will be brought back to the Council in September for consideration.

The Chair reminded members that any material for inclusion in the Parish Magazine must be submitted by the relevant publication deadlines.
The Council thanked Mr & Mrs Court for the considerable amount of work undertaken on the project to date.
ACTION: Cllr Merv Wills will help lead onto next steps – add to September meeting. Intend to put into the September Parish Magazine. A plaque for recognition for the hard work also asking the football club about accessibility. *SO resumed*

26/122. Defibrillator at Haytor – discussion and decision

Cllr Mark Wills – pads at both are out of date and need to speak to the moorlands to see if they want to take on responsibility for that. The moorlands box is our responsibility for that. The Haytor Vale unit still has money in the pot for pay for new pads.
Cllr Wills will take on responsibility for both units and discussed
ACTION: Cllr Wills will order the pads for both, and PC will pay for those.

26/123. Emergency Planning for the Parish – discussion

The Council discussed the development of an Emergency Plan for the parish and considered the purpose and scope of such a document. Members noted that there had been some confusion as to whether the discussion related to environmental emergencies, community resilience, or household emergency planning. It was agreed that emergency planning should encompass a broad range of incidents, including severe weather, flooding, utility failures, heatwaves, fire, and other emergencies affecting the community.
The Clerk advised that **Devon Communities Together** provides templates and guidance for parish emergency plans, including both community emergency planning documents and information that can be provided to residents to help them prepare for emergencies.
Members discussed examples from other communities, including incidents where gas supplies had been interrupted and parish councils had worked alongside utility providers and community organisations to identify and support vulnerable residents.
Discussion included:

- The identification of vulnerable residents during emergencies;
- Community support during heatwaves, severe weather, flooding and utility failures;
- The role of local knowledge in supporting emergency services;
- Mapping key community infrastructure and resources;
- Potential emergency locations, facilities and evacuation points within the parish;
- Information that may be useful to emergency services during major incidents;

The need to comply with GDPR requirements when handling any personal information.
Members acknowledged that a parish emergency plan would need to be a living document, regularly reviewed and updated to ensure information remains accurate.
Concerns were raised regarding the extent of the Parish Council's responsibilities and the need to avoid creating expectations that the Council could directly manage emergency situations. It was recognised that responsibility for emergency response remains with the emergency services and relevant agencies, while the Parish Council's role would be to support community resilience, provide local knowledge, and assist with communication where appropriate.
The Council discussed whether a simplified information leaflet for residents may be beneficial, providing practical information such as:

- Emergency contact information;
- Locations of defibrillators;
- Community facilities and emergency meeting points;
- Sources of local support;
- Guidance on preparing for common emergencies.

Members agreed that any future plan should focus on encouraging neighbours to look out for one another, particularly vulnerable residents, during periods of extreme weather or other emergencies.
It was agreed that the Clerk would circulate the various emergency planning templates and guidance documents to interested members for further consideration. Councillors Germon and

Steemson agreed to review the material and consider possible options for developing an appropriate parish emergency plan.
The matter will be brought back to a future meeting for further discussion once members have had an opportunity to review the available guidance and examples from other parishes.
ACTION templates to Cllr Stemson and Germon and ad to next agenda

26/124. Councillor Training – discussion and decision
Nothing more to add review in September
Cllr Reeve reported she had attended chairpersons training.

26/125. Neighbourhood plan – to plan and agree the progress going forward
Nothing to report

26/126. To consider the planning applications received from Teignbridge District Council and Dartmoor National Park Authority
a) TDC 26/01046/TPO **Location:** ILSINGTON - 15 Kittersley Drive, Liverton **Proposal:** T1 Oak – Fell **Applicant:** Mr R Walters – **Support for safety reasons**
GRANT OF CONDITIONAL PLANNING PERMISSION

- DNPA: 0077/26 Siting of three shipping containers; two for storage and one for use as a shelter and serving refreshments, Playing Fields, Ilsington, Newton Abbot, TQ13 9RR
- 24/000964/MAJ- Land Adjacent to Little Liverton Business Park - Approval of reserved matters (Phase 1) for business units (Use Classes B1, B2 and B8) pursuant to outline planning permission 19/00122/MAJ (approval sought for access, appearance, landscaping, layout and scale)
- 24/01001/MAJ Land Adjacent to Little Liverton Business Park - Approval of reserved matters (Phase 2) for business units (Use Classes B1, B2 and B8) pursuant to outline planning permission 19/00122/MAJ (approval sought for access, appearance, landscaping, layout and scale)
- 24/01002/MAJ Land Adjacent to Little Liverton Business Park- Approval of reserved matters (Phase 3) for business units (Use Classes B1, B2 and B8) pursuant to outline planning permission 19/00122/MAJ (approval sought for access, appearance, landscaping, layout and scale)
- 24/01003/MAJ - Land Adjacent to Little Liverton Business Park- Approval of reserved matters (Phase 4) for business units (Use Classes B1, B2 and B8) pursuant to outline planning permission 19/00122/MAJ (approval sought for access, appearance, landscaping, layout and scale)

  Cllr Freeman suggested that we comment on these grants and ask for each application is monitored closely that all conditions are adhered to. The council would like the name of a planning officer that the PC can speak to related to this application. Send the email to senior planning officer. Ian Perry. Cllr Freeman and Clerk to collate the letter.
  Cllr Steemson can support the letter once the PC have submitted the letter.
  Give a timeline of the process include the original application – include the solar panel application that went onto the roof and that land is now being used for something completely different.
  Also ask about the electric supply and the rain water which is going into the sewage plant.
  Suggested writing to residents to report any anti-social work which goes potentially against the planning conditions.

ENFORCEMENT MATTERS WITHIN THE PARISH OF ILSINGTON

- With regards to land opposite Chapel Cottage I am still waiting for the outstanding details relating to various conditions to be determined under reference 17/03070/COND2.
- Welcome Stranger, unfortunately I had hoped to visit the site to assess the current situation but for different reasons I have not had the opportunity to do so. However, I can confirm that I will endeavour to visit the site when I return to the office on 10 August 2026.
- 26/00168/EMF dog walking business opposite the Welcome Stranger.

26/127. To authorise payments of cheques presented see Account's sheet.

1	C Retallick - July	1067.83	BACS

2	HMRC		137.90	BACS
3	HP Instant Ink		13.49	BACS
4	DALC - Chairmans training	7	42.00	BACS
5	Peplows	31.02	186.12	BACS
6	G Partridge June invoice 669		391.25	BACS
7	G Partridge June invoice 676		391.25	BACS
8	Vision ICT Annual Hosting		288.00	BACS
9	TK Play - repairs to play area Ilsington		888.00	BACS
10	Stationery for S Show PC display boards, Condolence Bk		73.86	BACS
11	Coffee, Cake & Chat refreshments		31.28	BACS
BC	Lloyds -July		7.25	
BC	Unity - June		7.00	
DD	BT - July		76.20	
			3,601.43	

Bank Reconciliation Summary

Opening Balance	90665.00	Payment	19256.29
Receipts	31168.21	Closing Balance	102576.92
	121,833.21		121,833.21

UNITY - Current Acc balance as per statement 36/6/26	72,517.49
LLOYDS - Current Acc balance as per bank statement 19/6/26	30,059.43

ACTION: authorised the accounts and payments presented, together with the additional expenditure of £31.00, be approved for payment.

a) New Pay roll administration – discussion and decision

The Clerk reported that the Council's current payroll provider, Peplows, charges £186.12 per quarter, including £31.00 VAT.

Members were informed that the **Suffolk Association of Local Councils (SALC)**, working in partnership with the **Devon Association of Local Councils (DALC)**, now offers a payroll service to Devon parish councils. The service costs **£9.00 per month plus VAT**, together with a one-off application fee equivalent to one month's service charge.

The service includes - Payroll processing; Pension Regulator declarations; HMRC submissions and liaison as the Council's agent; Submission of pension information to NEST.

The Council would continue to make payments directly to employees, HMRC and NEST.

Following discussion, Members agreed that the service represented a significant saving compared with the current arrangement.

Resolved: To transfer the Council's payroll administration to the SALC/DALC payroll service.

Proposed: Cllr Reeve and Seconded: Cllr Wills with all in favour to go forward

26/128. To received reports from councillors - on outside bodies for information.

None received.

To confirm the next meeting of Ilsington Parish Council on 22nd September2026 at 7.30 pm in Ilsington Village Hall.

Ilsington Parish Council Planning Committee on Tuesday 8th September 2026 at 7.30pm at Ilsington Village Hall.

Meeting finished at 22.00pm

Sign…… Date ……